

OFFICE OF THE LAND REFORMS COMMISSIONER,
BOARD OF REVENUE, ODISHA, CUTTACK.

No. IA 23/2022- _____/LR., Dated _____

Quotation/Tender Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour Operators or Private Individuals having valid Income Tax & GST Registration for providing following type of vehicle(Car) on monthly hiring basis for official use of the Land Reforms Commissioner, Odisha, Cuttack.

Sl. No.	Type of vehicle(Car) & Model	Minimum Average Fuel Mileage
1	Ciaz / Honda City and others with equivalent range. (Petrol driven with A/C)	12 k.m. / litre

The details of the **Terms & Conditions(Annexure-I)** of the Tender along with **Application Form(Annexure-II)** are available in the official website <http://www.boardodisha.nic.in> which may be downloaded by the interested party. It can also be obtained in person from office of the Land Reforms Commissioner, Odisha, Cuttack.

The Quotation completed in all respect should reach the undersigned on or before **31.10.2022 by 4.00 p.m.** in a sealed cover superscribing "Tender/Quotation for providing vehicle on hire basis". The Tender/Quotation received after the scheduled date & time or in incomplete manner shall be summarily rejected. The Tender/Quotation shall be opened on the **same day at 4.30 p.m.** in presence of the bidders or their authorized representatives.

The Authority reserves the right to cancel the quotation or any part of it at any time without assigning any reason thereof.

By orders of Land Reforms Commissioner.

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Establishment Officer.

Memo No. _____/LR, Dated _____

Copy forwarded to the AFA-cum-Dy. Secretary to Govt. of Odisha, R.& D.M. Department, Bhubaneswar for information and necessary action.

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Establishment Officer.

Memo No. _____/ LR, Dated _____

Copy forwarded to the Sr. P.S. to Member, Board of Revenue, Odisha, Cuttack / Notice Board of Main Board and L.R. Wing, Board of Revenue, Odisha, Cuttack for information and necessary action.

Memo No. 1474 /LR., Dated 17.10.2022
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Establishment Officer.

Copy along with Annexure-I&II forwarded to the Technical Director, NIC, 5th Floor, Board of Revenue, Odisha, Cuttack for information and necessary action.

He is requested to upload the Tender Notice with its annexure in the official website of Board of Revenue for wide publicity.

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Establishment Officer.

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions as fixed by Government in F.D.O.M.No.30464/F., dated 06.9.2019 must be fulfilled by the successful bidder for providing a vehicle (Ciaz / Honda City car others with equivalent range.) on hire on monthly rent basis.

1. The Firms/Individuals whose services were previously found un-satisfactory, need not apply. The same will not be considered.
2. Clear and legible copies of all documents should be attached.
3. The vehicle must be in Road Worthy condition, shall not be more than 03 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. which are mandatory for plying of vehicle. Preference will be given to new/latest vehicle.
4. The bidder, if required, may be asked to produce the offered vehicle with all documents for inspection by the Authority prior to opening of the bids.
5. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the D.D.O., O/o the Land Reforms Commissioner, Odisha, Cuttack and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
6. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
7. The Driver should be well behaved, gentle and obedient in nature. He should be neatly dressed in proper uniform and should maintain all protocol while in duty.
8. The Driver should have specific Mobile number to attend the calls round the clock if required. No separate payment shall be made for the same.
9. The Driver once nominated should not be changed without prior intimation to the concerned officer.
10. The hired vehicles, during the period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
11. The monthly rate of hire charge should be quoted separately in the general bid information (excluding fuel and lubricants).
12. The vehicle must achieve a fuel efficiency of minimum average mileage of 12 (twelve) Kms per litre.

APPLICATION & GENERAL INFORMATION FOR HIRING VEHICLES

(Copies of relevant documents must be attached)

1. Registration No. of Vehicle :-
2. Type of Vehicle (AC/Non-AC) :-
3. Year of Manufacture :-
4. Model :-
5. Date of Registration :-
6. Name & complete address
of the owner of vehicle :-
7. Fitness Certificate validity :-
8. Permit validity :-
9. Insurance validity :-
10. Name & Address of the Driver :-
11. D.L. No. & validity of D.L. of the Driver :-
12. Proposed Hire Charges of the vehicle
per month excluding fuel cost:- Basic- Rs..... & GST- Rs.....
13. Rate of fuel consumption/Mileage per Litre :-
14. Contact Number of the Service Provider(Tenderer/Quotationer) :-
Mobile No.....Telephone No.....
PAN No..... GST No.....

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of the
Quotationer/Tenderer

**OFFICE OF THE LAND REFORMS COMMISSIONER,
BOARD OF REVENUE, ODISHA, CUTTACK.**

No.IA-23/2022-1475/L.R., Dated 17.10.2022

Quotation/Tender Call Notice

Sealed quotations/tenders are invited by 31.10.2022 by 04 p.m. from interested reputed Travel Agencies/Tour Operators or private individuals having valid GST certificate for providing one Petrol driven Ciaz/Honda City car for official use of the Land Reforms Commissioner, Board of Revenue, Odisha, Cuttack on monthly hiring basis with certain terms and conditions. For more details of Tender, please visit Board of Revenue website <http://www.boardodisha.nic.in>.

Establishment Officer