



BOARD OF REVENUE : ODISHA : CUTTACK

(ରାଜସ୍ୱ ପର୍ଷଦ, ଓଡ଼ିଶା, କଟକ)

(Email ID: exam2.bor@gmail.com)

File No.XI-06/2024- 391 /Exam., Dated 12.07.2024

To

The Director,
RITI, Khallikote, Ganjam
RITI, Larpank, Sambalpur
RITI, Bodapalasa, Keonjhar
RITI, Gothapatana, Bhubaneswar

Sub: Introduction of Online Application Software for the Departmental Examination in respect of RI/ARI/AMINs.

Sir,

I am to say that, the Board of Revenue has successfully introduced the Departmental Examination Online Application Software for Departmental Examination of Officers as well as Ministerial Officers. Now, it has been decided to introduce the same for final examination of RI/ARI/Amin trainees of RITIs from the current RI training Batch.

- I. The Online Application software will remain opened from **15.07.2024 to 05.08.2024**. The RI trainees undergoing training at respective RITIs can apply online by login into Board's official website **boardodisha.nic.in**, and will fill-up the online admission form. A recommendation form will be generated online. Candidate must take a print out of recommendation form and get it duly signed by the Deputy Director / Asst. Director of concerned RITI. Thereafter, they have to re-upload the scanned recommendation copy.
- II. In case of Ex-Regular Candidates, they will also have to apply online. After filling up the form, they will print a copy and get it recommended by the ADM/Deputy Collector of the District. Then they will have to re-upload the signed application online.

- III. Once an Ex-regular candidate uploads his application after recommendation letter to the Board of Revenue for grant of permission, the hard copy of that letter need not be sent to the Board of Revenue.
- IV. After the last date of application, no application will be entertained. The candidates, particularly, Ex-Regular candidates must apply well ahead of last date, so that it can be recommended by District Administration before the last date.
- V. After the application period is over, RITI wise separate login and password will be given for verification of applications. Once Examination schedule is entered, Admit cards will be made available in Candidates login.
- VI. Attendance Register can be downloaded from the website by RITIs.
- VII. Once Examination is over, RITIs have to enter attendance of candidates online by using their login ID & Password.

For any query, you are requested to contact the Examination Branch of Board of Revenue, Odisha.

This must be treated as Urgent.

Yours faithfully,


12.7.24
Secretary,

Board of Revenue, Odisha, Odisha

Memo No 392 /Exam., Dated. 12.07.2024

Copy forwarded to all Collectors for favour of their information & necessary action. It is requested to circulate it among all Tahasil offices/ LAO offices of the District.

Further, it is requested to recommend the applications of the Ex-Regular candidates well before the last date without any delay.


Secretary,

Board of Revenue, Odisha, Odisha

Memo No 393 /Exam., Dated. 12.07.2024

1. Copy to the Technical Director, NIC, Board of Revenue with request to hoist it in the office website and to keep the online application software open from **15.07.2024** to **05.08.2024**.
2. Copy to the Joint Secretary, D.E. Branch for information and necessary action.


Secretary,

Board of Revenue, Odisha, Odisha