

RIGHT TO INFORMATION AND OBLIGATIONS OF PUBLIC AUTHORITIES

Rules-4(1)(b)	The particulars of its organization functions and duties:-	Budget Section, Main Board, Board of Revenue, Odisha, Cuttack Preparation of R.E.& B.E. and allotment of funds to DDOs
(ii)	The powers and duties of its Officers and employees :-	Secretary, Board of Revenue F.A. Board of Revenue, S.O. Budget Sr.Asst. & Jr. Asst.
		Duties: I. Preparation of R.E. & B.E. and submission of them to Govt. II. Distribution of funds among the DDOs. III. Monitoring of Expenditures.
(iii)	Procedure followed in the decision making process including channels of supervision and accountability:-	As per Budget Manual , 1963,F.R.B.M. Act 2005 & OGFR S.O. Bud. -> F.A., B/R-> Secretary, B/R
(iv)	The norms set by it for the discharge of its functions:-	As provided under R-46,54,55,70 in chapter-III, R-122,124,& 125 in chapter-IV of Budget manual, 1963. and also rules as provided in Odisha General Financial Rules Vol.-I
(v)	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions:-	All rules, regulations ,instructions, manual & records are kept in the library of B/R.
(vi)	A statement of the categories of documents that are held by it or under its control:-	1)Budget manual , 1963, 2) OGFR , Vol-I. 3) FRBM, Act 2005 Other Instructions as issued by Finance Deptt. from time to time on Budget matter.
		(NA to Budget Section, B/R.)
(vii)	The particulars of any arrangement that exists for consultation with or representation by, the members of the public in relation to the formulation of its policy or implementation thereof:-	
(viii)	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public:-	(N.A)

- (ix) A directory of its Officers and employees:-
 - 1- Secretary , B/R
 - 2- F.A., B/R
 - 3- S.O. Budget Main Board,B/R
 - 4- Sr. Asst.
 - 5- Jr.Asst.s

- (x) The monthly remuneration received by the each of its officers and employees, including the system of compensation of provided in its regulations.

Nil

- (xi) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made
 - Tahasil Estt.-Rs 5,45,81,76000/--
 - B/R Estt.- Rs 19,69,43,000/-
 - Dist. Estt. -Rs 1,31,65,18,000/-
 - Sub. Div Estt. – Rs. 64,77,84,000/-
 - Deptt. Exam – Rs. 20,00,000/-
 - Grant to OBYS Rs 8,29,22,000/-
 - C.C Estt. Rs 3,21,15,000/-
 - Disbursement made- 75% of Grant.

- (xii) The manner of execution of subsidy programmes , including the amounts allocated and the details of beneficiaries of such programmes.

No, Not related to Budget Main Board, B/R Odisha, Cuttack.

- (xiii) Particulars of recipients of concessions, permits or authorizations granted by it

No

- (xiv) Details in respect of the information, available to or held by it, reduced in an electric forms

As regards R.E. & B.E Supplementary statement of expenditure, Verification & Reconciliation of actuals.

- (xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use

No (N.A)

- (xvi) The names, designations and other particulars of the public information Officers

Dy. Secretary-cum-Public Information Officer, B/R.

- (xvii) Such other information as may be prescribed and thereafter update these public actions every year

Nil

Signature:- *Bhupal Panda*
Designation:- *Section Officer*
Branch/Section:- *Budget Section, B/R*
Seat dealt:-