


RIGHT TO INFORMATION AND OBLIGATIONS OF PUBLIC AUTHORITIES

4(b)-I

i)	the particulars of its organization functions and duties	:	Examination Branch, Board of Revenue, Odisha, Cuttack.
ii)	the power and duties of its Officers and employees	:	Conducting Departmental Examination of Officers/Clerks/ R.Is/A.R.Is/Amins etc.
iii)	the procedure followed in the decision making process, including channels of supervision and accountability	:	D.A.-S.O.(Exam.)-Addl. Secretary (Exam)-Secretary, Board of Revenue, Odisha.
iv)	the norms set by it for the discharge of its functions	:	Conducting the Examination of the above officers & staff.
v)	the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions	:	Departmental Rules/Guidelines/ Circulars for conducting Departmental Examination.
vi)	a statement of the categories of documents that are held by it or under its control	:	The result of the above Departmental Examination published in Odisha Gazettee and also through online system (boardodisha.nic.in)
vii)	the particulars of any arrangement that exists for consultation with or representation by, the members of the public in relation to the formulation of its policy or implementation thereof	:	Nil
viii)	a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public	:	Board of Examiners : i) Member, Board of Revenue, Odisha. (President of the Committee) ii) D.G & I.G of Police (Member) iii) Legal Rememberancer Law Department, Bhubaneswar (Member)
ix)	a directory of its Officers and employees	:	1) Secretary, Board of Revenue, Odisha, Cuttack. Scale of Pay 1,60,600/-(37400-67000) 2) Addl. Secretary(Exam.), Board of Revenue, Odisha, Cuttack. Scale of Pay 1,05,900/-(15600-39100) 3) Section Officer (Exam.) Scale of Pay 64,100/-(9300-34800) 4) D.A.(Exam.) Scale of Pay 8,880/-(5200-20200) 5) Sr. Grade Typist (operating Computer) Scale of Pay 28,700/-(9300-34800) 6) Peons - Scale of Pay 30,600/-(5200-20200)

x)	the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations	:	No
xi)	the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made	:	
xii)	the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes	:	No
xiii)	Particulars of recipients of concessions, permits or authorizations granted by it	:	No
xiv)	Details in respect of the information, available to or held by it, reduced in an electronic forms	:	Result Notification Published in the Odisha Gazettee/ online system. (boardodisha.nic.in) website.
xv)	the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.	:	Only on Examination Matter
xvi)	the names, designations and other particulars of the public Information Officers.	:	No
xvii)	such other information as may be prescribed, and thereafter update these public actions every year.	:	No

Signature : 
 Designation : Addl. Secretary(Exam.)
 Branch/Section : Examination Branch
 Seat dealt : Exam of Officers, Clerks/R.Is/
 A.R.Is/ Amin etc.